



## GENERAL PARISH COUNCIL MEETING MINUTES

Pursuant to the Local Government Act 1972 (various sections), a General Meeting of Grendon Underwood Parish Council was held in the Village Hall, Main Street, Grendon Underwood on

**Monday 23 February 2026 at 18.30hrs**

Prior to the meeting being formally constituted for Council business, the Chairman held a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda - no attendance.

### 1. Attendances

**Councillors Present** – Cllr Moloney (Chairman), Cllr Martindale, Cllr Scanlon,  
**In Attendance** – Clerk

**Members of the Public present.** None

**Apologies.** (Councillor): Cllr Jackman, Cllr Benfield.

**Noted:** Apologies received from Ward Cllrs Mahon and Fealey.

2. **Minutes of last meeting.** Minutes of the meeting held on 26 January 2026 had been circulated and were deemed to have been read. **ACTION:** Acting Chairman, (Cllr Jackman) presiding at that meeting to sign at next Parish Council meeting.

### 3. Matters deferred from previous meetings:

- a. Updates to domain name (gov.uk) – Cllr Martindale proposed TEEC be appointed as website and e-mail provider. Seconded by Cllr Scanlon. The Chairman thanked Cllr Martindale for his work on this project. **ACTION:** Cllr Martindale and Clerk to take forward with TEEC for implementation within regulatory timescales.
- b. PL/24/00753/Appeal ref 25/00069/REF Land to the rear of Orchards Cottage – **NOTED:** Cllr Jackman attended the Planning Appeal meeting on 27 January 2026 and reiterated Council's objections. Currently awaiting meeting feedback.
- c. CCTV policy – policy to be reviewed and considered for approval at May meeting. **CLOSED**
- d. To consider laptop periodic health check – following receipt of quotes from two providers Cllr Scanlon proposed Grendon Computers Ltd are appointed for an annual health check. Seconded by Cllr Martindale.
- e. Playground equipment – update on progress of maintenance contract. Cllr Moloney confirmed the first contractor inspection in December identified no defects or safety concerns. Future contractor inspections will take place quarterly. **CLOSED**

### 4. Planning Applications:

- a. Reserved Matters – new prison PL125/32256/CONDA: Ongoing. Quarterly stakeholder meetings continue with Ministry of Justice. Interested parties should refer to the planning website.

## 5. Finance

### 5.1 Invoices/quotes:

- a) EON - £45.60 – (paid by BACS 30.1. Incorrectly identified as a direct debit payment at last meeting)
- b) Paul Baker - £180.00 (paid by BACS 30.1)
- c) Village Hall - £125.00

**MINUTE:** All approved

d) To consider annual defibrillator maintenance quote

**MINUTE:** external provider maintenance not currently required. **ACTION:** Clerk to inform provider accordingly.

### 5.2 Grants: incoming:

SSE grant marketing activity – **NOTED:** Cllr Martindale has responded to SSE and Council are currently awaiting further information about marketing requirements.

### 5.3 Grants: outgoing:

One application received – Life Education Wessex and Thames Valley.

**MINUTE:** Not approved. **ACTION:** Clerk to notify applicant.

### 5.4 Budget: **CLOSED**

Previous minutes document authorisation of Clerk to submit precept request.

## 6. Environment

6.1 Playground lease – **ACTION:** Pended to next meeting with a view to not include the firepit and finalise with Cllr Jackman.

6.2 Mirrors – no update. **CLOSED**

6.3 Village Gates – Reported on Fix My Street. Not a BC priority.

**MINUTE:** Maintenance not currently scheduled due to other priorities.

**ACTION:** Clerk to ascertain potential date for completion.

6.4 Springhill – Cllr Scanlon

a) confirmed 4 abandoned vehicles have been reported to Thames Valley Police

b) noted the water table is high at the new bell mouth.

## 7. Biodiversity

Berkshire Buckinghamshire and Oxfordshire Wildlife Trust (BBOWT) have raised £306,000 (target £300,000) to secure the purchase of Hamgreen Wood.

## 8. Health & Safety

8.1 Review status of Church crossing progress – **MINUTE:** this is now at the consultation stage. The timeline to formulate a construction plan is currently subject to weather conditions.

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- 8.2 Playgrounds Inspection **NOTED:** Cllr Jackman will complete February inspection by the end of the month.
- 8.3 Defibrillators Inspection – Cllr Moloney confirmed:  
 a) School defibrillator is fully operational  
 b) Springhill defibrillator is being taken out of commission pending repair.  
**ACTION:** Cllr Moloney will update when repair complete.  
 (Footnote: Now back in service – 24 February 10.00hrs)

**9. Stakeholders**

- 9.1 Saye & Sele Foundation – **NOTED:** Cllr Jackman has drafted a note for the Clerk to send to Grendon Underwood Combined School. Cllr Jackman also confirmed there is no further updates from Saye and Sele.
- 9.2 Police – Cllr Moloney confirmed the regular monthly updates continue. There has been increased activity at HMP Springhill due to the absconders.
- 9.3 EKFB – no update. **CLOSED**
- 9.4 Energy from Waste – no update. **CLOSED.**

**10. Personnel – Confidential Information**

The Parish Council will make a resolution to exclude the public from this part of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960.

- 1) The Clerk position was formalised at the meeting.
- 2) The Clerk requested Council approval to attend the Clerk Seminar on Monday 20<sup>th</sup> April (cost £25.00). **MINUTE:** Cllr Martindale proposed approval. Cllr Scanlon seconded.

**11. Open Forum for Members Only (under adjournment) for Councillors to bring items to go on the next agenda for discussion at the next meeting.**

Nothing arising.

**12. Date of Next General Meeting - confirmed 23 March 2026 at 1830 hrs.**

<b>GRENDON UNDERWOOD PARISH COUNCIL TRANSACTIONS</b>				Feb-26
Transaction Date	Type	Transaction Description	Debit Amount	Credit Amount
02/02/2026	SO	MARION RYLEY	£ 10.00	
09/02/2026	DD	BC RECEIPTS BCKSCNCL3500410344	£ 38.40	
17/02/2026	PAY	SERVICE CHARGES	£ 4.25	
27/02/2026	FPO	CLERK FEBRUARY SALARY	£ 520.00	
27/02/2026	FPO	GU VILLAGE HALL HIRE	£ 125.00	

Signed as a true and accurate record ..... Dated: .....

Cllr K Moloney, Chairman